

Adams County Horse Committee Meeting Minutes Journal

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September 5, 2023 7 p.m., Adams County Fairground

Attendees list:

Bill Acklin	Darci Acklin
Kristie Hamilton	Paige Oswald
Amy Spect	Jared Pronto
Erin Pronto	Renda Beard
Brenda Berlin	Kellie Stoll
Cheryl Kilker	Dennis Kilker
Audrey Goodman	Kari Gomez
Alyssa Gomez	

Introductions:

Brenda introduced Cheryl and Dennis Kilker. Cheryl owns Show Me Twice and is happy to help with this committee.

Extension Agents present:

Call Meeting to Order:

- Bill called the meeting to order at 7:10 p.m.

Agenda:

- Brenda Berlin moved to accept the agenda as written. Kari seconded. The motion passed.

Reports:

- **Secretary - Minutes**
 - Kellie moved and Kari seconded to approve the minutes as written. The motion passed

- **Treasurer - Treasurer's Report**
 - Kirstie reported there is a balance of \$5,264.27 in the account.. This does not include the performance clinic that happened in lieu of the last show. "There was a \$425 profit.
 - Kari moved and Brenda Berlin seconded to approve the treasurer's report as presented. The motion passed.
- **Horse Shows**
 - Brenda Berlin said they changed the last performance show to a clinic because they had 7 pre-registrants.
 - The next ranch horse show is September 16.
 - It is posted with ADCO Horse and they are waiting for CoWN to post it.
 - They are needing new judges as the original judges can no longer do it.
 - Kellie said Peter Farner is providing cows.
 - Ryan Brown is working on herd help. He has Julie Hays and Jackie.
 - Kellie asked if Jackie could judge trail in the afternoon.
 - Gate help
 - Bill is working on gate help. He has asked Brenna to get some junior superintendents to help.
 - Announcers
 - Kellie said former 4-Her Aleya Stevens is starting a career announcing horse shows. She offered to Kellie that she could announce. She would like to be paid. Kellie will see if she can volunteer.
 - Audrey announces for CRGC and if she is available, she is happy to announce. There is a CRGC show the same day. She is in Grand Junction September 16.
 - Parent volunteers
 - Audrey said all kids are required to have an adult sign up to help at shows to be eligible for awards. They get cards when they check in to volunteer and it has space for five volunteer activities for the day. Anyone on the committee can sign the card for the activity done. They have to turn in six volunteer cards to be eligible for year-end awards.
 - Amy offered to take managing this on next year.
 - Erin said Aurora requires eight family hours per kid. They pay a \$40 membership fee but no office fee.They charge \$8 per class for members and \$12 office fee.
 - Audrey noted ADCO is exponentially more expensive than others.
 - Brenda did comparisons around the region on horse show classes and class fees. She can pull those out for a future meeting if it is an agenda item.
 - Talk about this and if we are partnering with CoWN next year.
- **State Fair**
 - Kailynn won the ranch horse saddle for the first time in her 4-H career.
 - Kailynn, Payton, four DeKruif kids, Kyley Ricards, Elsie Oswald, Katie Cassiday participated. Kellie feels it was a very successful year. Everyone was in the top 10 for juniors and seniors.
 - State fair numbers were up, but not back to pre-COVID levels. This year they started with English, then ranch, Western and Gymkhana. Brenda Berlin noted gymkhana usually happens at the beginning and they felt their horses were wiped out by the last day and they got beat by kids who came in just for Gymkhana.

- **Clinics**

- Brenda Brown said they haven't set any late season clinics up.
- The show clinic on August _____
 - Renda and Erin loved the performance clinic. McKenna thought it would be great to always offer.
 - There were 10 attendees.
 - Amy added Tiffany was the perfect person to lead the clinic. Kids got to hear how they would be scored, practiced, and then tried it with a scorecard.
 - Renda noted Darci did a clinic this year on reading patterns and then one on scorecards.
 - The clinic was \$75 per kid. They paid Tiffany to be the coach and judge.
 - Kellie noted they made more at that clinic with less effort than a performance show. Parents helped set up patterns and take them down.
 - Tiffany stayed late and helped the three kids who came who were going to state fair. She gave them great tips.
 - Amy would love to see a clinic like this for each clinic next year.
 - Cherly noted some shows have done clinics before shows and people really like it.
 - Kellie noted if planned in advance, the clinic could be opened to the public with insurance coverage for them. Additional clinicians could be brought in to have more than 10 and have a variety of skillsets.
 - Cheryl could get Karen Banister to do an English clinic.
 - Kellie ran into Miriam at State Fair and she recommended fall clinics. There can be indoor ranch horse clinics too

Unfinished Business:

- 2024 leadership nominations for elections
 - Bill read the open positions
 - **Chair**
 - To be a Fair Superintendent.
 - To conduct Horse Committee meetings.
 - To assist in county 4-H Horse activities.
 - To see that level testing days are scheduled and held for the county.
 - To oversee sub-committee activities.
 - To attend and assist with running all ADCO Fair Horse Shows. Assist with ADCO Open Horse Show Series as needed.
 - **Vice Chair**
 - To attend and assist with running all ADCO Fair Horse Shows. Assist with ADCO Open Horse Show Series as needed
 - To conduct 4-H Horse Committee meetings in the absence of the Chairperson.
 - To assist as needed in county 4-H Horse activities.
 - **Secretary**
 - To take, type and distribute the minutes and attendance.
 - To attend and assist with running all ADCO Fair Horse Shows. Assist with ADCO Open Horse Show Series as needed.
 - To keep records of all the ADCO Horse show and documentation.
 - **Treasurer**

- To collect and distribute monies and submit a monthly financial report.
 - To attend and assist with running all ADCO Fair Horse Shows. Assist with ADCO Open Horse Show Series as needed.
 - To develop a yearly budget.
- **Reporter**
 - To report activities of committee to the public through email, newsletters, and social media and flyers/advertising.
- **Educator**
 - Organize clinics and arrange for clinicians and oversee written tests.
 - To seek out and facilitate 3!!Y other educational opportunities
- To be eligible to be an executive team member and to vote, people have to have attended three meetings. Nominations will stay open until the November committee meeting.
- **Nominations**
 - Kellie nominated Erin Pronto for Chairperson Amy seconded.
 - Erin nominated Amy as vice-chair
 - Amy nominated Paige as secretary. Kari seconded.
 - Brenda Berlin nominated Brenda Brown as educator. Kari seconded. Darci is willing to help with the SignUpGenius and also wants to help with Monday Night Ride Outs.
 - Kellie nominated Alyssa for treasurer. She asked to think about it. Kristie would mentor her as a background supporter.
 - Kellie talked to Taylor and Kendra who ran Wednesday night rides. Kendra declined. She has not heard back from Taylor. Kellie thinks expectations needed to be clearer. Brenda and Darci have done a great job with clinics. She proposes that the reporter be more available to participate in Wednesday night rides. They need someone to do good social media posts.
 - Amy asked if the bylaws could be changed to allow Davis to run.
 - The bylaws state that to vote you have to attend three. But there isn't a requirement of meetings attended to run for a position.
- Kellie noted part of the reason people don't want to run for these offices is the work involved in the horse show piece. Our mission is to first educate 4-H kids. Horse shows became a thing because kids had to learn how to show. The cost to put on a horse show is high. The secretary is responsible for the income coming in and expenses going out. Kristie has done an amazing job. Last year's performance show made \$150.
 - Erin wants to learn what the expenses of a horse show are.
 - Kristie would like to carve time out at a meeting to go over expenses.
 - Audrey felt in the past shows have been just 4-H when it benefits the committee and more than 4-H when it benefits them. So the committee has gotten away from 4-H shows that are good for these kids. Can we simplify and reimagine?
 - Kellie noted it has never been strictly 4-H shows. They have always been open. Thirty kids don't cover the expenses.
 - Brenda Brown said that is where the required parent volunteers can bring down costs.

- Kellie said they partnered with CoWN because they are nonprofit and wanted to partner because ADCO puts on good shows.
 - There were only 30 4-H kids at county fair.
 - Kellie noted that driving and jumping have been eliminated. They tried to schedule driving and clinics and didn't have luck getting a clinician.
 - Audrey feels this group is a little exclusive. People don't feel welcome in this space.
 - Renda said since we increased our number of clinics and ride nights, the program has been better than ever for them. You attract people with clinics and open rides.
 - Brenda Berlin noted all shows are sent to other extension agents and are run with 4-H rules.
 - Paige noted not a lot of counties put on ranch horse shows.
- Fundraising Packets
 - Bill asked if Kellie could update the fundraising packet for the next meeting.
- Agendas, minutes and bylaws to website
 - Bill noted the agenda, minutes and bylaws will be added to the ADCO Horse website.

New Business:

- Year-End Awards
- Performance Show Rain Date
 - October 14.
 - Kristie feels they need to have the performance show. There has only been one.
 - Brenda Brown will not be in town that weekend. She could do it remotely and make herself available on the date. They come to the window, fill out the form, collect payment, Tell them to add at the gate. Brenda will get it on the backside with the scoresheets. Send a pic of the registration to Brenda.
 - Don't have the last show. Give the families who paid the membership a \$20 discount on a clinic. Don't do year-end awards for performance.
 - Kristie would also not do ranch horse year-end awards. They gave away a lot of buckles at ranch horse. The membership is paid for year-end awards.
 - There were only 14 kids who participated in the first performance show. Kari would buy those 14 kids something and get them all the same thing.
 - Kari moved for the performance year-end awards the 14 participants who participate in the first show the same award at the year-end banquet in lieu of a second performance show. Kristie seconded the motion. The motion carried.
 - Julia will check the calendar for November and December for AI Lesser for Sundays.
 - Amy moved to have a year-end banquet based on the dates Julia comes back to the committee with. Brenda Berlin seconded. The motion carried.
 - Custom buckles for the ranch horse show will be ordered after the show. Year-end awards will be given for Ranch.
 - Renda would not do year-end awards fo ranch going forward.
 - Kellie feels two shows is not enough for year-end awards.
 - Audrey would save money by not repeating awards. Vests could say all the disciplines rather than a vest for everyone.
 - The cost of the buckles in the \$85 range has limited characters.
- Next Year's Plan for the Committee

4-H Staff report (Julia):

- Enter Volunteer Hours
 - Volunteers should put down any hours they have
- Julia needs volunteers to review record books. Adams County swaps with Douglas County so Adams County reviewers are not reviewing Adams County record books.

Announcements:

- Next meeting: October 3, 7:00 p.m.

Adjournment:

- Darci moved and Renda seconded to adjourn the meeting. The motion passed.

**August 15, 2023
7 p.m., Zoom**

Attendees list:

Bill Acklin	Darci Acklin
Brenda Brown	Kristie Hamilton
Amy Spect	Jared Pronto
Erin Pronto	Renda Beard
Brenda Berlin	Kellie Stoll

Extension Agents present:

Julia Hurdlebrink

Call Meeting to Order:

- Bill called the meeting to order at 7:10 p.m.

Reports

Agenda:

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Minutes:

- Kristie Hamilton moved to accept July mins. as written. Second by Brenda Berlin.

Treasurer's Report:

- We have \$5,264.27 in the bank. This reflects intakes from shows, clinics. sponsorships. Brenda Berlin moves to accept. Renda Beard seconded.

Horse Shows:

- **8/19/23 Performance Show**
 - Judges are hired – but have not asked for scribes at this point. Payton can scribe if needed.
 - Taylor Rush posted the link for registration on social media over the weekend. Patterns were sent to Jeff today to upload to the website.
 - Prizes are covered.
 - Gate help is needed. Bill will help and contact a Jr. Superintendent to see if they are available.
 - Tiffany Meade will announce.

- Trail set up Friday night at 7:00pm, Bill Acklin, Amy Spect and Pronto's can help.
- Kellie suggested waiving the late fee to encourage more entries since the show wasn't advertised or posted until this week.
- **Sponsors**
 - Sponsors are on the website but not the show bill.
 - Have Kenzie/Julia to make posters we post at the shows showing sponsors.
 - Sponsor banners are also allowed for higher level sponsorships. Also, we may look into posting sponsors on social media.
- **9/16/23 Ranch Horse Show**
 - Show has been moved to a one-day show. Brenda to email Jeff about the change so it can be updated on the web site.
 - Show bill and patterns are ready and will be sent to Jeff this week. Next year use Google Drive to get the pattern link to Jeff.
 - CoWN wants us to keep results from this show and future shows on our website.
 - Brenda/Ryan Brown will get heard help. Ryan Brown will run cattle gate.
 - Kellie Stoll will text Peter Farner for cattle. He said cattle looked tired and one died after the fair. Kellie is discussing the situation with him.
 - Announcer – possibly Tiffany Mead.
 - Brenda Berlin fees like this will be a bigger show than the last one.
- **Horse Show Registrations**
 - Brenda Berlin may post all shows available for registration all at the same time so everything is out there several weeks/months prior to show dates. Renda Beard suggests posting on social media 1 mo. Prior, 2 weeks prior, one week prior.
 - Amy suggests pushing show dates/registration info. out earlier and harder so people see it sooner.
- **Awards**
 - Need more buckles for popular divisions. Kellie will go down to the ribbon shack and check what we have. Kristie will order new set of buckles for most popular divisions. If other divisions are needed after show Kristie will order. Molly's is 12-16 weeks out.
 - Brenda Berlin asked Kristie Hamiltorn Is it profitable to give buckles for CoWN? Buckles cost us at least \$80-\$90. Did we agree to provide buckles for CoWN shows? No. CoWN strongly encourages buckles. Is an alternative award acceptable? What do CoWN and competitors expect? Think about headstalls, or other awards for future awards.
 - Kellie will check with different buckle companies to see if their lead time is less than Molly's.
 - Erin suggested ordering customized, name, date, etc. buckles for high point after the show and have them shipped to the winners.
 - Amy made a motion to order customized buckles. Renda Beard seconded.

Adams County Fair:

- Fair went very well. The Extension Office was pleased that we had no issues.
- We had the best group of kids that supported each other. Family support was also very good.
- We should post photos of fair on social media to show how much fun the kids are having.

New Business:

Fundraising Packets

- Fundraising packet for 2024 needs to be reviewed to decide what level of sponsors get advertised where.

Social Media

- We need a new social media manager going forward. We need to set a clear protocol and have someone that is more savvy managing social media.
- Amy Spect is willing to do it for 2024.

2024 Leadership

- Bill will not be running for the 2024-2025 year. Please think about who you want to nominate for all the different positions.
- Nominations can be made at the Sept. and Oct. meetings. Nov. meeting nominations are closed.
- Erin asked for definitions of positions. Bill will work with Paige to get bylaws sent out which have descriptions of each office.

Agendas for Future Meetings

- Can we post or send out Agendas for future meetings?
- It was agreed to post them on the web site, agendas, bylaws, etc.
- Bill will work with Paige and Jeff on getting them posted.

4-H Staff report (Julia):

- **Meeting Conflicts**
 - Sept & Oct meetings are a conflict with Julia. Can we move to Sept. 6th and Oct. 4th? No, that would be difficult due to ride nights.
 - Julia needs us to pick another date.
 - Ask if we can keep meeting on the regular Sept. Tues. date and see if Julia can join late.
- **State Fair**
 - 10 ADCO kids are registered, including Payton Porterfield, Elsie Oswald, Kailynn Stoll, Dakota De Druif, Kyah De Kruif, Jeremiah DeKruif, Savannah De Druif.
 - Kellie to send Julia template for posters showing all ADCO participants to post at State Fair.
 - State Fair t-shirts provided by Horse Leaders Council. Zamar Printing has the artwork we use every year. Brenda Berlin will round up sizes and place an order with Zamar Printing. T-shirt color picked by person coordinating.
 - Kellie moved and Brenda Berlin seconded to order t-shirts for state fair participants if the cost is under \$150.
- **Record Books**
 - Record books are due Sept. 1st.

July 10, 2023
7 p.m., Adams County Fairgrounds

Attendees list:

Kellie Stoll
Brenda Brown
Amy Specht
Bill Acklin

Paige Oswald
Ryan Brown
Kristie Hamilton
Erin Pronto

Davis Gidney
Brenda Berlin (phone)

Alyssa Gomez

New members:

Davis Gidney (Good Luck)

Extension Agents present:

Kenzie Kimmel

Call Meeting to Order:

- Bill called the meeting to order at 7:10 p.m.

Reports

Agenda:

- Everyone reviewed the meeting agenda. Kellie moved and Brenda Brown seconded to approve the agenda as presented. The motion carried.

Minutes:

- Everyone reviewed the May minutes. Kristie moved and Alyssa seconded to accept the minutes as amended. The motion passed.

Treasurer's Report:

- Kristie presented the treasurer's report:
 - Ending balance for June is \$2,332.81.
 - There are outstanding charges that haven't hit the bank account yet, such as awards for open shows. The judge's checks from yesterday will be coming through too.
 - There are also upcoming deposits. Ranch horse clinics deposits haven't been deposited and show payments from yesterday's performance show.
 - Donations:
 - Kristie got a \$1,000 donation for ADCO Horse from her company.
 - Coswald Consulting gave a \$700 check tonight.
- Erin moved and Amy seconded to approve the treasurer's report as presented.

Horse Shows:

- **July 9 Performance Show**
 - The show had about 20 entries because it was rescheduled from June. So it was a smaller show.
 - The volunteers were amazing. Joe donated his announcing services. Jeremiah did a great job helping Joe. Davis and Presley and Lacey and Kailynn helped so much too.
 - The judges were good. One was dyslexic and struggled without a scribe. They both said they would have taken a scribe.
 - Kellie had success asking parents to help clear the trail arena quickly.
 - Brenda Berlin said they lost a few hundred dollars from the show because it was so small.
 - They saved money not paying announcers, ring stewards or gate help.
 - They got good feedback on the awards. They used the donation from Lewis and Company who made laser engraved tumblers, clipper sets and photo frames that said "ADCO Show Series".

- Kristie worked ribbon shack. She complimented the kids who were very polite about discrepancies between what was announced and awards.
- Scoresheets were available to look at during the show. The Google Drive on the website didn't work, but Brenda is going to work with it to figure it out.
- Erin noted there was confusion about the horsemanship pattern about if cones were for the arena divider or the pattern. She said said 90% of the kids got the pattern wrong because of the cones.
 - Brenda said the judge realized what happened and fixed the placings so they were judged without the starting cone factoring in their score.
- **July 22-23 Ranch horse show**
 - Brenda needs a trail course setter.
 - Amy said her husband Ryan will do that.
 - The printer works but is clunky. They need a new one for this show. Brenda will research this week on what model to get.
 - Paige will help in the office both days.
 - The show bill was sent to Jeff this morning.
 - Brenda has patterns that Kellie pulled and will get them up.
 - Turnback:
 - Kellie will text Peter tonight to confirm cows. Cows will come in Friday night.
 - Ryan will feed cattle. They will need to pay him accordingly.
 - Cows will be picked up by noon Sunday.
 - Turnback: Jackie Danielson will help Saturday. Kailynn will help and may bring a different horse. Holly and Clara will help both days. Payton will not be available. Kellie is checking with Sam. Ryan will also do turnback.
 - Ryan asked for cow gate help.
 - Davis will check with the Stephens for help.
 - Elsie will run flags both days. She will volunteer Saturday too.
 - Kenzie will get junior superintendents to volunteer for the show.
 - Barb will run concessions.

Clinics:

- July 12 will be speed clinic
- July 17 with Julie Hays - this may be practicing with the flag.

Unfinished Business:

- **Arenas**
 - The brown arena in the NE corner is piled in the corner for some reason. It needs to be leveled.

4-H Staff report (Kenzie):

- **Fair planning**
 - Bill asked for our junior superintendents each day Friday-Sunday. Kenzie will put out the request.
 - Awards
 - Kenzie noted buckles are already in for awards. Banners and ribbon will be handed out at the show for all species. Buckles will be handed out at the awards ceremony on Sunday. Livestock folks can take a picture with their buckle with the judge at the show, but they can't get their buckle until the ceremony. Buckles are for grand champions for high point for horse. Reserve high point winners get custom hoodies.

- They are doing herdsmanship awards again.
- There will be a sportsmanship award by referral only. There will be QR codes around where parents and kids can report good sportsmanship and nominate people they see showing good sportsmanship.
- Shavings will be provided by exhibitor. Exhibitors will strip stalls and take shavings to dump piles or pay a \$50 cleaning fee.
- There are two judges secured for both ranch horse and performance shows. They need a backup timer for gymkhana. They have round robin judges set.
- Feeding volunteers
 - Adams County provides lunches for volunteers and judges, but Kenzie knows that takes money away from Barb for concessions. She can see if everyone can have a \$12-\$15 tab with Barb and then the county can reimburse her. But she would need to be signed up as a vendor.
 - The county will provide water for volunteers, water coolers, ribbons, and snacks for volunteers.
 - Kellie texted Barb during the meeting and heard back that she will not do concessions at fair this year.
 - Kenzie will check on a snack truck. They will provide lunch for volunteers and judges regardless.
- Erin has Kathy Whitman lined up to do the vet checks.
- Cattle fees
 - Cattle fees need to be collected still. Expenses are hay and cattle (\$5 per entrant will not be enough to cover costs). Kenzie said they have typically paid for the cattle but not the feed. It will cost \$200 for hay for cows.
 - The cow provider needs to be set up as a vendor. Kenzie will send Kellie what she needs him to do. It takes about a month to pay the invoice.
- Kristie wants to do a spreadsheet of who is doing what for jobs. Erin offered to put together a spreadsheet for volunteers:
 - Two gate people needed per day
 - Three to four runners Friday and Saturday
 - Announcer (Tiffany is not available)
 - Kenzie said they stopped paying the announcer as a “judge” a while back.
 - Four herd holders - Ryan, Julie Hays, Kitty Wilson (maybe)
 - Cow guy will be Ryan (runs the gate on individual cow work)
 - Setup help for gymkhana day
 - Shay, Erin and Taylor will be around gymkhana day to help set up.
 - Equipment setup
 - Speaker setup
 - Two timers
 - Jeremiah will read off the timer time
 - A backup timer is needed
 - Arena setup:
 - Cutting pen setup Thursday night
 - Ranch trail setup Thursday night
 - Western trail setup Friday night
 - Scribes for Friday and Saturday (Jonie Duran and Darci could be good)
 - Transferring show results to the book - Paige
 - Brenda Berlin’s role - coordinate with Paige and Kristie
 - Round robin needs six horse holders.

- Brenda recommends before announcing placings, score sheets come to the office and they can doublecheck the math before they are announced. Brenda Brown and Erin will help with that. Brenda will take it on when Erin is not available.
 - Arena drags and maintenance
 - Trail course dragged Thursday night before setup
 - Green and brown arenas Friday morning
 - Green and brown arenas mid-day Saturday
 - Soak arenas as much as possible
 - Kenzie will refresh herself on what the county covered for horse expenses at fair and for what with fair horse events and will let the committee know.
 - Kellie would also like to check with other counties what they charge 4-Hers for cow fees at fair.
 - Kenzie will let the committee know how many entrants they have each day in each level and age group. She knows there are 16 in cow work and 15 in cutting.
 - If anyone is helping a fair shows, Kenzie suggested getting the perks that come along with it by submitting paperwork to Courtney. Volunteers get food and the t-shirt Signup for schedules is up and running. Horse shows are listed in 4-hour blocks. Look in the Fourcast for the signup.
 - Scoresheets for judges will be provided by Kenzie.
 - Judge's packets
 - Brenda needs signups from Kenzie
 - Kenzie assigns back numbers
 - Score sheets are needed
 - Judge's cards are needed
 - Brenda will email Kenzie the template
- Packets for 4-Hers
 - Kellie will email Kenzie patterns. Brenda will email her the walk/trot pattern from showmanship this year for round robin.
 - Kenzie said they can stuff the packets for horse like they do every other species. They include a summary of entries, back tag, fair patterns, rules, premium book, schedule

Announcements:

- Next meeting:
 - August 15, 7:00, virtual

Adjournment:

- Kristie moved and Erin seconded to adjourn the meeting. The motion passed.

June 6, 2023
7 p.m., Adams County Fairgrounds

Attendees list:

Kellie Stoll
 Brenda Brown
 Alyssa Gomez

Paige Oswald
 Ryan Brown
 Brenda Berlin

New members:

Extension Agents present:

Kenzie Kimmel

Call Meeting to Order:

- Kellie called the meeting to order at 7:06 p.m.

Reports

Agenda:

- Everyone reviewed the meeting agenda. Brenda Berlin moved and Kellie seconded to approve the agenda as presented. The motion carried.

Minutes:

- Everyone reviewed the May minutes. Brenda Berlin asked that the notes be changed from saying "*Kristie made a motion to require the \$20 office fee by credit card at pre-registration and if they scratch the show, they forfeit the \$20 office fee.*" to "*Kristie made a motion to require the office fee by credit card at pre-registration and if they scratch the show, they forfeit the office fee.*" because the office fee, according to the Horse Show Subcommittee, is \$15 for performance shows and \$25 for ranch horse. Brenda Berlin moved and Brenda Brown seconded to accept the minutes as amended. The motion passed.

Treasurer's Report:

- Alyssa presented the treasurer's report:
 - Ending balance: \$5,673.47
 - Includes:
 - \$1,138.00 deposits from sponsorships
 - \$144.75 deposit for clinics
 - \$641.82 deduction for Weaver Leather (Helmets)
- Kellie moved and Paige seconded to approve the Treasurer's report as presented. The motion carried.

Horse Shows

- Brenda Berlin sent the link to the JotForm registration page and the show bill for the June 17 show to Jeff to add to the website.
- A Google folder under "Score sheets" has been added to the website. The score sheets will be uploaded in real time the day of the show. The folder is already live. She will not make copies of scoresheets to post.
 - Kenzie suggested posting a QR code for the results page so people can access them. The website Kaywa or Google can be used to generate the QR code.
- Kellie and Brenda ordered the awards for most of the shows. They sent some of them to the sponsor doing the laser engraving. They have clipper kits, photo frames, tumblers, and ordered buckles for ranch horse, among other things.
- Brenda will send out the spreadsheet of responsibilities for shows again. She only heard back from Paige and Kellie.
- They need a new printer for shows. Brenda will price them out.
- **June 17 Show**
 - Bill noted there are four volunteers for the June 17 show. They especially need gate help. They are not using scribes this year since most judges don't request them.

- Kenzie has some junior superintendents who can be there all day, including Savannah and Violet. Kate and Becca Quillen can help in the morning. Elsie's friend Camryn is also available.
 - Usually Kristie makes copies for show bucks.
 - Kellie ordered ribbons.
 - They need someone to get ice, lunch for judges, ice, and water
 - Barbara is doing concessions again
 - Patterns are needed for the show.
 - Trail will be set up Friday, June 16 at 6:30 p.m.
 - Pre-registration deadline is June 15.
 - Brenda needs help setting up the Square for the office fee collection.
 - Brenda will do draws the night before. Once the draw is posted, anyone who registers, they start at the top of the draw (-1, -2, -3, etc.)
 - Office opens at 8:00. Brenda will arrive at 7 a.m. Saturday and asked Brenda Brown to be there then.
- **July 22-23 Ranch Horse Show**
 - The JotForm is already set up.
 - Brenda needs to remove the Open Novice Horse (there is Open Junior Horse)
- **Arenas**
 - Kellie noted a pipe on the arena fencing has been cut and needs repaired.
 - The rain has pooled in parts of the arena, causing the open ride yesterday to be canceled.
 - If there are issues the day of the show, Kenzie said Selena is typically the grounds lead for Saturday. She will share her contact information with Kellie.
- **Clinics**
 - Brenda Brown said Darci rescheduled the speed events clinic that was canceled yesterday due to arena flooding. It will be July 12.
 - The Helmet clinic had 18 participants.

Unfinished Business:

- **Fundraising Donations**
 - More donations are needed.
- **Website Updates**
 - Brenda noted the website has the showbill in two places. She will have Jeff take one set down and get both showbills up so that they are only in one place on the site. Show registration is its own page rather than on the Horse Show page.
 - Send photos of the ADCO shows to Brenda Berlin and she will get them added to the website.

New Business

- **Fair**
 - Kenzie has one judge so far. She can use more for horse shows and round robin. She isn't too worried about the round robin judge, since it's scoring and not placing.
 - The premium book is set.
 - Anyone who can't make record book interviews should schedule an interview with Kenzie. Interviews are in the Waymire Dome.
 - Kenzie will be putting out asks for parents and leaders to help review record books.
 - The horse written that is mandatory for showing horses at fair is July 10. Anyone who can't attend the written test night should reach out to Kellie.

- Fair entry deadline is July 7.
- Jumping and driving will not be in the fair premium book. The decision of this committee was to work on education for these topics this year.
- Musical freestyle will be added back to the premium book.
- Brenda will be show secretary for fair again.
- Kellie will ask Tiffany about announcing for fair.
- Kenzie noted she is trying to streamline what is awarded at animal shows during fair and what is awarded at the awards ceremony on the last day of fair. There are banners, ribbons, buckles, and premium certificates. Last year for horse, the banners and ribbons were awarded at the end of the individual show and buckles were saved for the awards ceremony. Kenzie wants to make it consistent. Livestock usually gives buckles out the day of the show. Kenzie is suggesting livestock winners take photos with their buckles then give them back so the winner gets the buckles at the award ceremony. It was agreed horse buckles will be given at the awards ceremony.

4-H Staff report (Kenzie):

- **Levels Testing Reminder/Update**
 - Kellie wants to find out who has taken the written test for leveling so she can cross-check with who has done or scheduled the riding test.
 - Kenzie will send the list to Kellie, Brenda Brown and Darci next week once she finishes the premium book.
 - Savannah DeKruif is testing for Level 3
 - Kellie will be going to White Harvest Farms to get several kids there leveled up.
 - Fair entry deadline is the last date to level up, July 7. But Kellie would like everyone done with leveling by July 1.
- **Horse Judging Team Competing at State Conference**
 - Horse judging is sending two seniors to state and some juniors on a junior invitational team. The team is combined with Jefferson County.
- **Animal Record Book Interviews**
 - June 27th & 28th, 4:30-7:00pm, Waymire Dome

Announcements:

- **Next meeting:**
 - It was decided to do the meeting July 10, right after the fair written test since the Monday before is July 3 and since committee members will already be at the fairgrounds.
- **Fair Horse Written Test:**
 - July 10th 5-7pm

Adjournment

- Alyssa moved and Brenda Brown seconded to adjourn the meeting. The motion carried.

May 2, 2023
7 p.m., Adams County Fairgrounds

Attendees list:

Bill Acklin
Kristie Hamilton
Brenda Brown
Renda Beard (Dusty Boots)
Brenda Berlin

Kellie Stoll (Good Luck)
Paige Oswald (Pure Country)
Ryan Brown
Amy Specht (Good Luck)

New members:

Extension Agents present:

Kenzie Kimmel

Call Meeting to Order:

- Bill called the meeting to order at 7:06

Agenda:

- Everyone reviewed the meeting agenda. The clinics line item moved to later in the agenda so Taylor and Kendra could call in..

Minutes:

- Everyone reviewed the April minutes.
 - Amy pointed out that she was confused with Erin in the minutes.
- Brenda Berlin moved to accept the minutes with amendments. Amy seconded. The motion passed.

Treasurer's Report:

- Kirsite reported the balance for the end of the month is \$5,032.54
 - Expenses:
 - The helmets for the clinic were ordered for \$641.82.
 - Donations:
 - The Bomgaars sponsorship from Addie Barnes came in.
 - Louis & CO laser engraving donated \$300. The owner can laser etch the committee's logo on show prizes as well. She can put the logo on backs of brushes, mugs, and other awards..
 - \$500 came in from Great Way Real Estate from McKenna Beard.
 - Reimbursement:
 - There was a helmet reimbursement for \$38 from the helmet clinic.
- Brenda Berlin moved and Kellie seconded to approve the Treasurer's Report as presented. The motion carried.

Horse Shows

- Brenda has the performance show showbill ready to send Bill to review then add to the website.
- Brenda will use JotForm for show online registration. There will be a minimal cost. JotForm connects well with the website and allowed them to take cattle deposits on the spot.
- They need to include the additional 3% credit card fee this year though for cattle and pre-registrations. They lost \$150 to credit card fees last year.
- **Encouraging pre-registration**
 - Brenda would like to encourage pre-registration and discourage day-of registrations. This is mostly a problem for performance shows as most ranch horse competitors pre-register. The committee discussed several options:

- Charge a late registration fee of \$40 to make the benefit of pre-registering so high nearly everyone does it.
 - Charge a smaller late registration fee, like \$20. ADCO already charges a higher office fee than most 4-H counties.
 - Incentivize pre-registration by making the office fee \$40 but offering it for \$20 for those who pre-register. Kellie noted the office fee is used to do things like pay for judges.
 - Institute a policy that if you scratch, you are out your office fee.
 - Have a pre-registration office fee of \$20 and \$40 for day-of.
 - A lot of the surrounding class fees are around \$10 (ours are \$13) and some don't allow refunds for scratching.
- Kristie moved to charge a \$20 late registration fee for anyone showing up the day of the show and registering. No one seconded. The option does not carry.
- *Brenda moved to charge a \$10 late registration fee. Kellie seconded. The motion passed.*
- *Kellie moved that the late fee will be assessed after the designated pre-registration date for a show passes. Amy seconded. The motion carried.*
- Brenda proposes collecting the office fee at pre-registration and not refunding it if someone scratches the whole show. Adams County gives prizes for shows. A lot of counties give ribbons or candy, so she feels okay charging a higher office fee than some.
 - Amy asked if we eat the credit card fee or charge extra for it.
 - Brenda said the office fee credit card fee is just \$.60, so the committee can absorb that.
- *Kristie made a motion to require the office fee by credit card at pre-registration and if they scratch the show, they forfeit the office fee. Renda seconded. The motion passed.*
- **Web Site/Results Google Doc**
 - Brenda has learned you can scan scoresheets from your phone into a Google folder. That will make it fast and easy to upload scoresheets to the website.
 - Bill said the Google folder will be easy to add to the site. He just needs the link to give Jeff.
 - Brenda will try out putting 2022 results on the site and play with it.

Clinics

- Brenda Brown shared upcoming clinics: :
 - May 8 is Western Performance with Teagain Weir
 - May 24 is Walk/Trot Safety 101 with Kendra and Taylor
 - May 29 is Western and English equitation with Abby Oldham
 - May 31 is Ranch Flag Work with Julie Hays
 - June 5 is Speed and Gymkhana with Ava Wright
 - June 10-11 is Ranch Clinic (flags, cows, rope handling, ranch pleasure) with Julie Hays and Miriam Altman (from CSU Ranch Horse). The cutoff date for registering is June 6.
 - June 19 is English Equitation, Proper Attire and Tach with Kristen Marshall
- Links for clinic registrations are on Facebook and Instagram and on the 4-H calendar.
 - Amy said on Instagram, Taylor and Kendra need to make it a story and save it as a highlight when it is posted so the link doesn't disappear in 24 hours. She will work with them on how to do this if they need help.
 - Kellie thinks Sign Up Genius can also create a separate Instagram link. She will check into it and let Taylor and Kendra know if it can.

- Kenzie does not have all of the Sign Up Genius links for upcoming clinics. Bill will ask Darci for Sign Up Genius links for all clinics through June and ask her to add them to the spreadsheet and send them to Kenzie.
- Renda noted on Sign Up Genius there is a setting where events that have passed can fall off so you don't have to scroll past expired clinics to get to upcoming ones.
- Kristie noted that credit card payments for clinics need to be increased to include the credit card fee.
- Darci has a document created in past years that tracks clinic participants, cost, payment amount to the clinician, etc. She is collecting them in a notebook.
 - Kristie wants to make sure no private Venmos are used.
 - Kellie noted there have been problems with amateur clinicians because they cannot accept payment without going pro, so that needs to be considered. They can offer their services for free.
 - Whoever facilitates the clinic needs to get the accounting for the clinic to the treasurer within two weeks. Any proceeds collected after payouts to clinicians need to go to the treasurer so she can deposit it.
 - Kenzie offered that the spreadsheet and money that can be left in the extension office drop box and she can get it to Kristie.
- Bill noted if there is a cancellation, it is up to the person in charge of the clinic to cancel it with registrants. So Bill and Darci are in charge of canceling any Mondays and Taylor and Kendra are in charge of canceling Wednesdays. Whoever is facilitating needs to contact registered riders, clinicians, Kenzie, and post on social media.
- Darci suggested if we don't have enough people register for the June ranch horse clinic by May 28 to open it to other countries. She has had inquiries. There are 12 slots per day.
 - If this happens, Kenzie will work with Darci because she will have to make sure the kids from other counties are 4-H members before the clinic.
- Leveling
 - Leveling will be offered at the June 10 and 11 clinic from 2-4.
 - Kellie would do Level 1 testing on the 10th and level 2 and above on the 11th.
 - Kenzie suggested asking each registrant for the clinic if they are going to try to level up at that clinic and to what level.
 - Kellie wants to get another day with cows available for leveling up too.
 - Kenzie said the Drop dead deadline to level is July 1, but they want it done in June.
 - Kenzie will email club leaders tomorrow about leveling up at the clinic and give them two weeks to reach out to their members to get them registered.
 - Weld County is doing a clinic the Thursday before the June 10/11 clinic and doing cows and leveling, so that could be an opportunity too.
- Darci asked if a rope handling clinic is needed.
 - Kellie thinks that could be done at an open ride night. There is interest.

Unfinished Business

- **Fundraising**
 - The fundraising packet lists that sponsors will be listed in the showbill.
 - Renda would ask for sponsor logo when people give their check.
 - No one has sponsored at the banner level.
- **Show prizes**
 - There will be a subcommittee meeting to discuss year-end prizes.

- They typically do buckles for the ranch show. Brenda Berlin is going to get some pricing on laser engraving for these.
- Amy noted some clubs require volunteer hours to be eligible for year-end awards.
- **Bill's visits**
 - He has visited Good Luck and Pure Country the last month.
 - His objective is to let people know he is available to answer questions and let them know about things that are coming up in the project. He is connecting with the horse leader at each meeting. He is also talking about fundraising and asking them what they need from us.
- **Website**
 - Bill reported all dates on the site have been updated.
 - They added a link to the 4-H calendar to the site.
 - The showbills have been updated.
 - The Google folder for results will be added once Brenda creates it.
 - Kellie reported that the unknown \$430 charge from Go Daddy charge was for the SSL website security that renews every two years for the domain, for Word Press, and the registration name for three years. The SSL Word Press is \$99.99 through April 2024. Lindsay set this up back in the day.
 - Amy noted that Word Press isn't needed if Jeff is maintaining the website, unless Jeff is using WordPress.
 - Bill will ask Jeff.
 - Kellie will send the email to Kristie and Bill so they can see if any of these charges are too high/unnecessary so that some can be refunded.

New Business:

- **Tick infestation**
 - Kenzie will inform the appropriate people that spraying might be needed.
- **Arabian Horse Club Clinic and Horse Show**
 - May 12-14. Kenzie added this to the area calendar.
 - Brenda noted the deadline is closed but they will still let people in.

4-H Staff Report (Kenzie)

- **State Horse Advisory Committee Meeting**
 - The meeting with 4-H agents and volunteers is next week. Kenzie can send items if she doesn't make it in person.
 - Cutting and penning
 - Brenda or Kellie will write a detailed description of what to say so she can read it verbatim. Kenzie needs it by this Friday.
 - Scorecard
 - Darci was going to contact John Anderson about not having check/minus scorecards. He wanted to use AQHA scorecards.
- **Reno Update**
 - The middle arena is still under construction. They are waiting on dirt and silt so they can work it into the sand. The dirt should arrive next week. They scraped about 3" of dirt and rocks out. They got a donation for sand and dirt for arenas and grandstands. The dirt was analyzed and shown to match the other arenas.
 - The green arena will have the dirt that has been pushed out of the fence pushed back in.
 - The roof for the crow's nest is in.
 - There are red ants in the arena. Kenzie will ask them to spray them.

- The signs for the ground bees will be posted soon. They are not allowed to get rid of them.
- Bill noted the arena was not worked before this Monday night ride. Kenzie will look into this.
- **4-H Alumni Dinner April 29**
 - The County Council hosted this. They had 111 people RSVP. They had 90 attendees. They will do this again, but probably not annually.
- **Levels Testing Reminders and Updates**
 - A lot of kids have come in for Level 1 written test. Kenzie asked horse leaders who do riding levels test to text a picture of it as soon as it is done. The biggest problem is when she doesn't get leveling sheets back from the rater. They can be printed/texted, etc.
 - Kenzie asked clubs to encourage kids to get in and test ASAP. The written test ideally happens first and can be retaken if needed.
 - The basic test kids must pass to show at fair is safely. This lets them do showmanship. If they ride, the basic level is do walk/trot.
 - All but one new horse member attended the helmet clinic. It was a packed room.
- **Lead Line Prizes for Fair**
 - Kenzie said they have ribbons and awards for the open/mini shows.
- **Riding Waiver**
 - The county asks extension agents to get anyone riding in the arenas to sign a waiver. They will post QR codes on the buildings and will ask everyone at shows and clinics to scan it and sign the waiver once. They won't do other follow-up since 4-H members are covered by the county's insurance.
- **Horse Volunteers Logging Hours**
 - All 4-H leaders are asked to track all of their time spent on the project and log it in 4-H online. They like to show how much money they save using volunteers to run the programs.

Announcements:

- Next meeting; June 6, 7 p.m., 4-H Extension Office
- Brenda Berlin announced that Kendra Torgerson just had her baby. She asked if the club would like to send her flowers to congratulate her. Kellie moved and Paige seconded for the committee to send Kendra flowers. The motion carried.
 - Brenda will reach out to Kendra for her address and Kristie will order the flowers.

Adjournment:

- Brenda moved to adjourn the meeting. Kristie seconded. The motion carried.

April 4, 2023
7 p.m., Adams County Fairgrounds

Attendees list:

Kenzie Kimmell	Kellie Stoll	Bill Acklin	Brenda Brown
Alyssa Gomez	Paige Oswald	Erin Pronto	Ryan Brown
Amy Specht	Brenda Berlin (phone)	Taylor Ruch (phone)	Kendra Erikson (phone)

New members:

Extension Agents present:

Kenzie Kimmel

Call Meeting to Order:

- Bill called the meeting to order at 7:10

Agenda:

- Everyone reviewed the meeting agenda. No changes were made.

Minutes:

- Kellie moved to accept the minutes as written. Alyssa seconded. Motion passed

Treasurer's Report:

- Alyssa reported that there is \$5182.54 in the checking account.
- Cleared charges are:
 - GoDaddy \$430.23
 - Tech Xperts \$300
 - Sam Rock \$50 for turnback help for the August ranch horse show
- Will clear in April:
 - Colorado 4-H Advisory Committee \$150 for two high point state sponsorships
- Erin moved and Brenda Brown seconded to approve the treasurer's report as read. The motion carried.

Horse Shows:

- Brenda Berlin is planning to get the show bill for the performance shows updated this month and to everyone for review. She wants to get it on the website ASAP.
- She needs two ranch horse judges still.
- Kenzie is still looking for fair performance judges.
 - Brenda will send contact information to Kenzie tomorrow. One of them can judge ranch horse as well.
 - Kenzie is open to having four separate judges this year - two for ranch and two for performance. Or they can stick with two.

Clinics:

- **March 22 virtual clinic on show attire**
 - Kendra said they had one family at their clinic. The Pronto family was the only family that joined the virtual clinic. Erin felt it was really useful. They talked about the history behind why riders wear what they wear, went into clothes for each discipline, why helmets are required, etc.
 - Kellie suggested doing this again at an open ride night to get more people to see it. This will be done on a Wednesday night.
 - Amy suggested sending an email reminder to all horse members.
 - Kenzie can include it in her upcoming monthly email to all horse members.
- **April 10 tack 101 clinic**
 - Brenda Brown reported the April 10 open ride clinic will be Tack 101 with Julie Hayes. She will go over what you can use in 4H classes and what you can't. It will cost \$20.
 - This will also be with Julie Hayes.
- **April 12 safety 101 clinic**
 - They can do it in person next Wednesday. They can pull some of the hands-on stuff out of the PowerPoint Kenzie has on safety.

- Kenzie will re-send the link to the safety training and they can pull out what could be good for in-person.
- Kenzie will change the calendar to show it is in-person at the arenas and will contact any registrants to let them know it is going from Zoom to in-person.
- Taylor is going to update the Sign Up Genius and messaging to show it is in-person.
- **Open Rides**
 - Kenzie explained that they are requiring kids to sign up to attend open ride nights..This respects our leaders' time so they don't show up if no one is going to come ride. Additionally, iif an open ride needs to be canceled, they have the contact information for everyone who has registered.
- **Horseless Horse**
 - Taylor would like to include more outreach to horseless horse members so they are invited to some of these clinics.
 - Kenzie will start being more intentional when promoting clinics, meetings and shows to consider which ones are great for horseless horse members. The Urban Farm is doing a horseless horse and horse program now.
 - Amy is heading up Horseless Horse for Good Luck.
 - They will also be invited to help at horse shows and fair.

Junior Superintendent Meet and Greet

- Bill attended this. This year, the junior superintendent are not specific to a certain project but are general. There are up to three helpers available for the horse events at fair. The leaders will coordinate them.

UNFINISHED BUSINESS

- **Fundraising Donations**
 - Kellie noted that Addie Barnes has \$300 from Bomgaars coming.
 - Kellie said there is another \$300 coming from a lady who does custom laser etching. She may also laser etch horse event prizes.
 - Paige reported Coswald Consulting will be donating in April as well.
 - Kenzie will print more fundraising flyers for the Good Luck meeting Saturday.
- **Bill - Club Visits**
 - Bill and Kenzie visited Pure Country last Sunday. The club has two new horse members they spoke with.
 - Bill is going to visit Good Luck Saturday
- **Website Updates**
 - Brenda asked Bill to update the show flyer on the website.The link on the home page for 2023 horse shows still goes to 2022 shows.
 - Kellie would like to add the 4H calendar to the horse committee website so visitors can see and register for upcoming clinics.
 - Kenzie will give Bill the correct URL for adding the 4H calendar under the 4H tab.
 - Bill got Jeff to get the right website link for the 4H horse program now so that is live.
 - Bill asked Jeff if they would like Chris Uhing's help. Jeff said he would rather not because he can do all the updates/changes for \$300 for the year and two people doing updates may be messy.
 - Brenda would love to get horse show results up the day of the event so she doesn't have to print and file scoresheets which is time intensive. A helper in the

office could scan them and then upload them. A lot of shows are going this route. Then the riders can find their scoresheets online that day.

- Kenzie suggested Bill talk to Jeff about putting a link to a Google Drive folder. That is what the extension office does to get documents online quickly. She can update a Google Drive document or folder and it goes live immediately.
- Kellie also likes that all scoresheets for the year can stay up all year.
- Brenda will try a sample from last year.
- There can be a Google Doc for Scoresheets and one for results.

NEW BUSINESS

- **Bring back jumping classes? Jumping clinics?**
 - Audrey mentioned at the last meeting that Marilyn may have a trainer who could do a clinic.
 - Amy said White Harvest is doing their open ride nights at their place on Wednesdays because they don't want to trailer a lot of horses. They could do one clinic.
 - Members have to be Level 3/4 to jump.
 - Kellie is concerned that some kids know how to jump well. Some don't. Some horses can jump and some have no business jumping.
 - Kenzie feels like if there are fewer than three entries for an event at fair for a few years, it is understandable to remove a class. They have had minimal participation for three years. Hunter Hack was removed from county fair during COVID. It was cut from high point in 2018 to prevent unsafe jumping. But if our new horse members are English jumpers, they can hold off adding it to jumping for a year and then do at least two clinics on jumping to gauge interest. New English members won't be level 3 this year anyway. It is ultimately up to Bill as superintendent.
 - Amy added there are other places jumpers can show outside of 4H.
 - At state fair, if you are competing for a saddle, the kids that jump win the saddle. Jumping is still part of high point at state fair.
 - Kenzie would like to see at the statewide level a certification for each rider and horse to jump before state fair.
 - Kellie added at open shows years ago there used to be cross rails and pile of poles jumping, but it became a safety issue.
 - It was decided the surveys to participants in clinics will include a question asking if riders would like to see anything else at future clinics and see if kids ask for jumping. Kellie will work with Brenda Brown on this.
- **Bring back driving classes? Driving clinics?**
 - Kenzie has had two additional families reach out with interest in ground driving. That is more introductory. Arapahoe and El Paso Counties have had a surge in interest in driving. You can get a driving belt or put it through your stirrups, so anyone can do it without a cart..She thinks this is the way to go if bringing back driving.
 - Kenzie can touch base with El Paso County. They are building a rule book for driving and showing minis. It could be an exhibition this year so they don't need separate judges.
 - Kellie has tried to get driving clinicians for years. If we can't provide education on it, it is a safety issue.

- It was decided to do research now and work on clinics. See if Arapahoe County can open their driving clinics to Adams County. Go educational route this year and survey clinic participants to see if there is interest and readdress it next year.
- **Bring back musical freestyle?**
 - Elsie joined the meeting after horse judging and added that she would love to bring it back. It could be an exhibition only class so judges aren't needed. A popular vote can be done.
 - It was decided to add musical freestyle to ranch horse day.
- **Bring back Keyhole?**
 - This was removed from gymkhana because it's not done at state fair. So the decision during COVID was to mirror state fair. There were also disagreements about using a line or pole to measure.
 - No firm decision was made.
- **Bringing back herdsmanship**
 - Kenzie reported they are bringing back herdsmanship awards for taking good care of stalls, walkways and animals at fair.
- **Bringing back barn decoration awards**
 - Kenzie reported they are also bringing back barn decorating contests.

4H Staff Report

- **Arena renovations**
 - Adam is working with their dirt guy who has access to dirt that doesn't need to be sifted. The dirt being donated has been tested and matches closely what was donated the first time. They will scrape 2" off the arena and dump 8 end loads of new dirt. This April the middle arena will be closed off while they work on it. There should be fewer rocks.
- **Animal save the dates**
 - Virtual Recordbook Workshop - March 28th 4:30pm
 - Horse Helmet Clinic - April 19th, 6pm
 - Horse ID Deadline -May 1st
- **Front Range Regional Speech and Demonstration Contest**
 - The Speech and Demonstration contest will be held on Saturday, April 22 starting at 9am at the Spur Campus Terra Building. This contest is open to all Adams County 4-H members. Learn more about the contest you can find information [here](#). To register [click here](#) by April 7.
 - Kenzie noted There is a specific area for horse demonstration. You can compete at the state and national contest. Kids can do any division they like.
- **Alumni Dinner**
 - This is April 29 and open to an 4H alumni, not just Adams County.

Announcements:

- Next Meeting: May 2, 7 p.m., Extension Office

Adjournment:

- Paige moved and Erin seconded to adjourn. The motion passed.

March 7, 2023
7 p.m., Zoom

Attendees list:

Kenzie Kimmell
Brenda Brown
Paige Oswald

Kellie Stoll
Kari Gomez
Audrey Goodman

Kristie Hamilton
Alyssa Gomez
Erin Pronto

Bill Acklin
Marilyn Hensel

New members:

Oliva (4H member) and Alisa (mom) Chambers

Extension Agents present:

Kenzie Kimmel

Call Meeting to Order:

- Bill called the meeting to order at 7:00

Agenda:

- Everyone reviewed the meeting agenda. No changes were made.

REPORTS

Minutes:

- Kristie moved to accept the minutes as written. Alyssa seconded.

Treasurer's Report:

- Kristie reporter there is a balance of \$5,962.77. There was one transaction since the last meeting which was payment for shipping and handling of year-end awards.
- Kellie moved to accept the treasurer's report as read. Alyssa seconded it.

Horse Shows:

- Kellie said they confirmed at the Horse Show Subcommittee meeting that they will just use two judges for the performance shows, which will save money.
- They will use Tiffany for announcing as much as possible. For ranch horse shows, they will ask Diana to come and announce those two-day shows. She can also help Brenda if she has questions about the CoWN side. Brenda is show secretary.
- They will leave the order of go for performance and ranch horse shows the same, as well as classes. They discussed taking out ranch riding on ranch horse shows, but they left it in since it is now a class offered at Colorado State Fair.
- They will use the same person for cows that they used last year.
- Ranch horse price changes:
 - Class fees will go \$20 to \$25.
 - Cutting fees will go from \$65 to \$75
 - Individual cow work will go from \$55 to \$65.
 - Office fees will stay the same
- Performance show price changes:
 - Class fees will go from \$8 to \$10
 - The office fee will go from \$10-\$15
 - They will pay judges and announcers \$300 from \$250.
- Awards will be for placings 1-5. The budget will be less for show awards, \$80 a day. This is \$40 to \$50 less than last year. Cheryl Kilker will continue to offer Show Bucks to Show Me Twice as awards. She will donate at least \$500 in in-kind donations or Show Bucks. Kellie and Brenda will order awards in advance so they can be branded with the ADCO logo. They also will be ordering more ribbons as needed.
- They hope to have more funds for year-end awards and hopefully afford buckles for kids for at least champion winners. They need to decide how deep to go with prizes.

- They want the shows to be profitable. If they don't raise the funds, there isn't money for awards.
- Audrey confirmed that Barn Brats 4H club will do concessions or if not, their leader Barb will run it herself.
- Brenda is planning to work with Bill on website updates for shows so the showbills can be posted ASAP. They will also get score sheets loaded to the website and would also like archives of previous years' score sheets.

Clinics and Open Rides

- Brenda Brown and Kenzie have been emailing about the Zoom clinic coming up. March 22 will be a clinic on show clothing and April 12 will be on show safety.
- Julie Hayes is doing an in-person clinic on Tack 101 on April 10 5:00-8:00 at the arenas. People can bring tack to discuss and check what's legal.
- April 24 will be score sheets with Julie Hayes 5:00-8:00 at the arenas. Kenzie will reserve indoor rooms if the weather is bad. People can bring horses to these events and ride if they would like.
- Kendra and Taylor will cover Wednesday Open Rides. Kellie, Amy Specht, Bill and Darci will cover Mondays. They will begin April 10.
- Brenda will work with Darci on if they will do a Sign Up Genius. Clinics will be \$20 a kid. Zoom clinics will be free.

Feb 15 Virtual Project 101:

- Kenzie reported that the 101s went well and were well received. It clarified the difference between requirements and opportunities and what clubs offer vs the ADCO committee. There were about 12 participants.
- She has PowerPoint slides from them she will share out.

UNFINISHED BUSINESS

Fundraising:

- Bill has gotten packets out to everyone. If anyone still needs a packet, they should let him know. Good Luck could use 10 more packets. He will get them to Kellie.
- Kellie stressed fundraising isn't just for awards. The county has taken on the expense of horse fair awards. We fundraise for that through the larger 4H community. Fundraising can also help pay for clinics so members can do them at no charge. Most clinicians have to be reimbursed for travel and per-rider fees. Helmets for first-year members could also be covered with sponsorships (see below).
- The goal is \$500 raised per family.
- If funds could be raised by April 1, that would help with planning.
- Fundraising shouldn't subsidize shows. Shows need to break even.

Club Visits:

- Bill has visited Dusty Boots so far. He will be making calls to club leaders tomorrow.

Web Site:

- Bill would like to see a two-day turnaround on updates. If a show is Sunday and Brenda gets him results on Friday, Jeff should be able to have them uploaded Monday.
- Chris Uhing will call Bill directly to work on getting the website uploaded with the latest 4H information. Bill will arrange a call with Chris, Jeff and Bill.

State Fair Sponsorship:

- At last month's meeting, Kenzie shared a letter from State Fair asking if the club would like to do a State Fair sponsorship. It was tabled until this meeting so Kristie could weigh in.
- Kristie noted that in the past, they did two \$75 sponsorships.
- Kellie moved to sponsor two \$75 high point division awards for a total of \$150. Erin seconded. The motion passed.
- Kristie will fill out the form, and send the check.

NEW BUSINESS

Helmet Sponsorship:

- Kenzie noted that in the past, the Horse Committee has sponsored the full cost of the free helmets provided to first-year horse project members. She doesn't want to assume the committee wants to do this in 2023. This year there are more first-year members than in the past.
- The cost of a new helmet is \$32.50-\$35. There are 14 first-year members. There could be second year members who didn't get the free helmet last year who may also want helmets this year. So the maximum cost could be around \$600. Parents can buy additional helmets at cost.
- Kellie noted we are about education, and helmets are a requirement for the county. This is another good item to share with potential sponsors, that their sponsorship also provides helmets for safety and education.
- Kellie would like to commit to at least half of the cost, pending fundraising that comes in by April 1. We have not fundraised for the past three years. We barely broke even on horse shows last year.
- Kristie is working with Kenzie to get a \$1,000 sponsorship from her employer.
- Kristie moved to cover 100% of the helmets again this year. Kari seconded. The motion passed.

4H STAFF REPORT

Advisory Committee:

- Kenzie failed to bring up the combined penning and cutting combined class at the February meeting. She did bring up jumping, which started a big discussion. She brought up concerns about kids jumping safely.
 - They talked about county fair or state fair discouraging members from participating in jumping just to attain high point. For example, only a set number of classes could be figured into high point. That didn't go anywhere for this year. Their premium book has to be done soon.
 - Kenzie reported their work team is taking this on as their top project. Safety and education is something all counties are finding lacking. That is an opportunity to increase education. Multiple counties have additional certification processes to certify members/horses can jump. It has been shown to be something that needs exploration.
 - Kenzie would love for State 4H to come up with something education-wise or certification-wise that is consistent for all counties. Jumping got removed a few years ago from the county fair level due to safety concerns. But at state fair, there are members participating in jumping classes in an unsafe manner to help earn high point.
 - Audrey said they have kids who jump and drive. Not offering these at fair makes it unfair for these kids. She thinks jumping is a lot safer than gymkhana. If we are going to work on safety, 60% of horses shouldn't be in gymkhana.

- Kenzie noted there is a leveling option for jumping. It is in the Level 3/4, but there is now a no-jump option for those who don't or can't jump.
- Agenda item for April: discuss if we want to bring back the jumping class. Should we add it back as a fair class?
 - Kellie asked Audrey to let Brenda Brown or Daci know about any clinicians who could instruct on jumping.
 - Audrey said Marilyn would be a good point person for this since Sidney jumps. Gary has also offered to come and do clinics on driving.
 - Kellie noted White Harvest Farm is an English barn that is willing to help work on this.
- Kenzie will mention combined penning/cutting at the April meeting.
- Kristie or Kellie will email Kenzie with information about the scoresheet issue to bring up.
- Bill will check with Darci on John's feedback about the scoresheet.

Ride Cards

- Horse ride cards started going out last week and will go out every two weeks when members register for horse.

Big R Cards

- Big R is doing their gift card program for 4Hers.

Industry Insight Tours

- Industry Insight Tours are coming back during spring break. March 21 is the Horse Industry Insight Tour. They will go see Vista Equine to learn about reproduction and horse sales, CSU equine reproduction tour and one more. They have room for 12 in the van. The announcement will come out to horse members tomorrow.

Announcements

- Next Meeting April 4 at 7 pm in person at the 4H office
- Re-enrollment closed without late fee
- Superintendent Meet and Greet March 23
- The first record book workshop is March 28
- Horse Helmet Clinic April 18 at 6 pm.
- Horse ID deadline in 4HOnline is May 1

Adjourn:

Kristie moved and Audrey seconded to adjourn the meeting at 8:32.

February 7, 2023
7 p.m., Zoom

Attendees list:

Bill Acklin	Darci Aclin	Kellie Stoll	Kristie Hamilton
Brenda Berlin	Paige Oswald	Amy Specht	Brenda Brown
Kari Gomez	Alyssa Gomez	Kristi Hurley	Aubrey Goodman
Renda Beard			

Extension Agents present:

Kenzie Kimmel

Call to Order:

- Bill called the meeting to order at 7:05 p.m.

Agenda:

- The agenda was reviewed. Nothing was added.

Minutes:

- Kari moved to accept the minutes as written. Renda seconded. The motion passed.

Clinics:

- The meet-and-greet clinic will be pushed back to April.
- Julie Hays is available to lead the clinics on the tentative schedule.
- Brian Walters has been out of town so Brenda Brown hasn't been able to reach him yet.
- Kenzie and Taylor have emailed about Zoom clinics. They haven't nailed down dates yet. Taylor will add Zoom clinics to the clinic spreadsheet. Kenzie will touch base with her and also make sure she knows her role as the clinic host.
- Darci has given access to the clinic spreadsheet to everyone on the horse committee.
 - Kenzie will get the clinics on the 4 H calendar once they are confirmed.

Horse Shows:

- Kellie said she and Brenda have spoken with Dry Creek 4H Club to see if they are interested in running concessions. They are going to check with members, but are initially interested. Kellie called six food trucks, but most require a \$1,000 minimum per day, which is too much.
 - Aubrey will bring this up at the Dusty Boots meeting next week.
- Brenda has arranged several judges for horse shows already.
- Brenda sent the executive committee a spreadsheet of everyone's roles. She is waiting for feedback from the executive committee.
- Brenda noted the executive committee met to give her some clarity on budgets for shows. So now she is ready to pull together a show committee meeting. She would like to do it virtually if no one opposes. She is proposing Sunday, February 19 at 6:00 p.m. This is for anyone with comments, suggestions, ideas for the shows. This team will help Brenda plan the shows. This includes awards, showbills, times for performance, gymkhana, and ranch horse.
 - Kenzie will set up a Zoom link for the meeting.
 - Brenda will send out information ahead of time, like draft showbills, and get feedback. She can send an agenda out. Text or email Brenda if you are interested in joining the show committee. Interested so far:
 - Amy Specht
 - Erin Pronto
 - Kari Gomez
 - Alyssa Gomez
- The flyers for the horse shows went out at the NWSS with Grizzly Rose and Show Me Twice. They were at the AQHA show this past weekend too.

Treasurer's Report:

- Paige read the Treasurer's Report from the January 23 executive committee meeting. The committee has \$5,981.75. This is \$1,000 less than the last meeting due to scholarship payouts.

Facilities:

- Bill, Kenzie and Adam met about the facilities. They talked about bleachers, damaged arena panels, having people who use the arena leave it the way they found it, etc.

- Adam will put signs out explaining that there are ground bees around the arenas, not wasps. They cannot be removed. They didn't talk about wasps in the pipes, but Bill will ask him to work on them, along with red ants.
 - Kellie said in the past they have filled the caps/holes with foam and it works well. It needs to be done again. The ends of all the pipes haven't been capped, especially on the cow pen side. They also congregate around the crow's nest.
- They are working on getting replacement dirt for all the arenas.
- Adam will put a call list together for after hours requests by the committee, for needs during horse shows and clinics.
- There is an emergency protocol in place that we need to follow as well.
- Kenize noted they are in the beginning stages of improving the ground. Several people are working on it.

Unfinished Business:

- **Fundraising Packets**
 - Bill has connected all the clubs about getting them fundraising packets. He has heard from everyone but Laura at Barn Brats. He has everyone else's packets handed out. He never heard from Hems and Headers or Purple Circle, but they don't have horse members. There are several packets left.
 - Kari would contact Christina Sealy with Barn Brats. Laura isn't very active anymore.
 - The goal is to raise \$500 per family.
 - Kristi requested 2-3 packets for Boots and Buckles. She will pick them up at the extension office. Bill will let her know when they are ready.
- **Bill - Club Visits**
 - Bill met Dusty Boots and is arranging meetings with everyone else.
- **Website Updates**
 - Bill is working on updates for the site, including 2023 dates.
 - On the website, there is a guidebook that needs to be updated. It includes important dates as well. Bill needs to get information from Kenzie on these.
 - Kenzie has this on her to-do list. The Horse Project Tip Sheet and Save the Date sheet can be used in the interim.
 - Kellie can update this if the dates in the tip sheet and save the date are accurate. Kenzie confirmed the dates are correct.
 - The contact sheet is updated.
 - Kellie will send Bill Chris Uhing's contact information and put him in contact with Jeff to get the 4H horse section updated
 - Bill will make sure the updates are uploaded and live.

New Business:

- **State Fair 4H Horse Show Sponsorship:**
 - Kellie said in the past, the committee has sponsored a buckle or something.
 - Kenzie noted the deadline is May 31. The sponsorship levels are \$30-\$1,200 or other amounts.
 - Kellie motioned to postpone the discussion until next meeting when Kristie is on the meeting.
- **Fair Horse Show Dates:**
 - Kenzie noted in the past, there has been horse show check-in on Friday and then shows on Saturday, Sunday and Monday. Western, English, Gymkhana, Ranch Horse.

- Bill noted the executive committee is proposing having check-in on Thursday, July 27 and do the shows Friday-Sunday and the order be Ranch on Friday, Western and English on Saturday, and Gymkhana on Sunday.
 - Kellie explained that in the past, kids have been struggling to do things like camelid show Sunday then on Monday having tabletop interviews, a horse show, and bringing in other animals. Families have been stressed to do all of this. They could do check-in Thursday evening and again Friday morning. This allows the schedule to be more lax.
 - Kenzie would start the horse event early morning Sunday morning because there are conflicts with the camelid show if runs into afternoon. Starting at 8:00 could work.
 - Aubrey said their challenge is Lucy and Charlotte's main horse event is gymkhana and they show camelids.
 - Brenda thinks the gymkhana could be done by 11 a.m.
 - Kenzie confirmed last year check-in for camelids was 2:00 and the show started at 3:00.
 - Kenzie initially thought about moving the camelid show to Friday, but their superintendent likes to keep it on the weekend.
 - Kellie would schedule the gymkhana run from 8 to noon, with the hope of wrapping up at 11.
 - Aubrey said if they can stall alpacas somewhere, they should be fine.
 - Kenzie noted this adds another weekday of shows, which can be hard for working families. She would make sure check-in goes into the evening Thursday, at least as late as 7:00. So 4:00-7:00.
 - Kellie would also add a 6 a.m. Friday check-in.
 - Kellie moved to change the Adams County 4H Fair Horse Dates to Thursday, July 27 check-in from 4-7 p.m. Friday working ranch horse, starting at 9 a.m.. Saturday July 29 both English and Western, starting at 8 a.m. Sunday, July 30, Gymkhana from 8 a.m.-noon. Brenda seconded. The motion passed.

4H Staff Report (Kenzie):

- **Horse Judging Practice:**
 - Tuesdays 6-8 p.m. These practices are ongoing. They have a good group.
- **Feb. 15 - Virtual Horse Project 101, 6:30**
 - First and second year horse members should attend. They will go over a lot of basics. Bill and Kenzie will break the horse project down and will answer questions.
- **Junior Superintendents:**
 - These were elected tonight. They elected 14-15 tonight out of about 20 candidates. They were not species specific. This way they can help with any species, including ones they don't show in. Kenzie will schedule meet and greets.
- **Animal save the dates:**
 - These are on the website and will be updated with the fair dates.
- **4H Horse Advisory Committee**
 - This group is meeting tomorrow. It includes 4H agents and volunteers around the state who guide the state 4H program. It runs from 10:00 a.m. to 1:00 p.m. This is a place Kenzie can bring up issues this committee has.
 - Kellie suggested straight AQHA judging sheets rather than 4H judging. It is more complicated to do check/minus vs the standard way. It is a

logistics nightmare to explain to a parent/child why the 4H sheets are different.

- Brenda said the score sheets have actually been updated, so this isn't an issue anymore.
- They need to get rid of the way they do cutting. It needs to be penning or cutting. A combination class is confusing and dangerous.. We can educate kids on team penning, but a combination class is outdated. She encourages a straight cutting class.
- Brenda said we have done away with jumping. She doesn't know what direction the state is taking. Jumping requires more training than just jumping at horse shows. Leveling includes the no-jump option.
 - Kellie added that to be in the running for high point for performance at state fair, the saddle typically goes to the few kids who try jumping. If there is jumping at state fair, there should be levels testing for it. We are currently not educating on protocol, safety, equipment, and horse choice.
 - Kenzie likes the safety perspective and a leveling requirement.

Announcements

- Next meeting: March 7, 7 p.m., virtual until April
- Re-enrollment deadline is passed unless students pay a late fee.
- Feb. 15- Virtual Horse Project 101
- Rocky Mountain Horse Expo - Feb. 23-26

Adjourn

- Kristi motioned and Amy seconded to adjourn the meeting. The meeting was adjourned at 8:22 p.m.

Next Steps

- **Clinics**
 - Kenzie will touch base with Taylor again about Zoom clinics and adding dates/times to the clinic spreadsheet.
 - Kenzie will add clinics to the 4H calendar once dates and clinicians are confirmed.
- **Shows**
 - Aubrey will bring up selling concessions at ADCO shows at the Dusty Boots meeting next week.
 - Executive committee members need to review the ADCO Shows Responsibilities spreadsheet Brenda emailed them and get back to her with feedback.
 - The first meeting of the horse show committee will be Sunday, February 19 at 6:00 p.m. on Zoom. This is for anyone interested in helping to plan horse shows.
 - Kenzie will create a Zoom link for the meeting.
 - Anyone interested in joining the meeting should email Brenda at BrendaBerlin21@gmail.com so she can send out an agenda, draft showbills and any other materials.
 - Interested so far:
 - Amy Specht
 - Erin Pronto
 - Kari Gomez
 - Alyssa Gomez
- **Facilities**

- Bill will ask Adam about dealing with wasps around the Crow's Nest, using more foam on the ends of the arena panels to keep the wasps away, and will ask about red ant mitigation.
- **Fundraising Packets**
 - Kristi requested 2-3 packets for Boots and Buckles. She will pick them up at the extension office. Bill will let her know when they are ready.
- **Website**
 - Kellie will update the guidebook on the website using dates in the Horse Project Tip Sheet and Save the Date.
 - Kellie will send Bill Chris Uhing's contact information so Chris can work with Jeff on updating the 4H parts of the website.
- **State Fair Horse Sponsorship**
 - Tabled until the March meeting
- **4H Fair Horse Schedule (approved by the committee)**
 - Thursday, July 27 check-in from 4-7 p.m.
 - Friday, July 28 working ranch horse, starting at 9 a.m..
 - Saturday July 29 both English and Western, starting at 8 a.m.
 - Sunday, July 30, Gymkhana from 8 a.m.-noon.
- **4H Horse Advisory Committee - issues for Kenzie to raise at the February 8 meeting:**
 - Do away with combination penning and cutting classes.
 - Consider removing jumping from state fair or make it be levels tested so those jumping show proficiency and knowledge about jumping safely.

January 3, 2023 7 p.m., Zoom

Attendees list:

Bill Acklin	Darci Aclin	Kellie Stoll	Kristie Hamilton
Brenda Berlin	Paige Oswald	Elsie Oswald	Erin Pronto
Kari Gomez	Kendra Erikson	Kristi Hurley	Tania DeKruif
Taylor Ruch	Alyssa Gomez		

Extension Agents present:

Kenzie Kimmel

Call to Order:

- Bill called the meeting to order at 7:03 p.m.

Agenda:

- Kristie moved Alyssa seconded to approve the agenda as presented. The motion passed.

Minutes:

- Everyone reviewed the minutes from the December 6, 2002 meeting.
- Alyssa moved and Kristie seconded to accept the minutes as written. The motion passed.

Treasurer's Report:

- Kristie reported that there is \$7,31.75 in the bank. That is still including the \$3,000 left in scholarship funds. She has two \$500 scholarship checks to write as payouts for 2022 commitments, so there will be \$2,000 left in the scholarship fund after those checks are written.
- Taylor moved and Kari seconded to approve the treasurer's report as read. The motion passed.

Horse Shows:

- Brenda will schedule the first horse show committee meeting in February to get past the Stock Show. Anyone interested in joining should let her know.
- Kellie encouraged anyone interested in improving the shows to join the committee and share new ideas and suggestions for improvement. Last year they largely did what was done in the past for shows since things were still returning to normal.

Clinics:

- Darci and Brenda put a worksheet of suggested clinics together and shared it. It is still a work in progress. It will allow families to get clinics on their calendars months in advance. They are trying to get clinics in each discipline before the first horse show if possible but definitely before county fair. Topics other than discipline-related clinics include:
 - Horse Project Meet and Greet February 16
 - Executive Committee members should attend if available.
 - Tack 101 (include a discount if parents attend with their kids) April 13
 - Understanding score sheets (include a discount if parents attend with their kids)
 - Safety
 - Leveling up
- Kellie shared that the goal is to have kids leveled up by June 10 to allow a few weeks before fair entries are due. There is a leveling spreadsheet that shows who is at what levels. It needs to be updated.
 - Kellie added they stopped tracking required leveling up during COVID, but they need to pick that up again. For example, if you are 8-10 and get Level 1 grand champion, you can stay Level 1 for two years before being required to level up.
 - Kenzie noted there are just a few kids who leveled up who still need to be added to the spreadsheet. They will also begin tracking required leveling up again.
 - Brenda, Darci and Bill are all now certified levels raters.
- Kenzie recommended putting this worksheet into a Google Sheet. She can add events to the 4H calendar and newsletter and include Sign Up Genius links to register as well.
- Needed clinicians:
 - Darci has a speed clinician in mind but can reach out to Kellie's sister who has taught speed clinics in the past if that falls through.
 - Darci and Brenda will contact Brian Walters and Julie Hays to confirm dates.
- Darci and Brenda will work with Taylor and Kendra about getting their Wednesday open ride clinics for new riders on the clinic spreadsheet. Brenda said Taylor texted her today about a few dates for virtual clinics, Wednesday January 25 and February 11.
 - Kendra will start a group text that includes Payton too. Payton has had to rehab three horses now and did it on her own. She wants to share videos on things like icing horse legs, putting on wraps, etc.
 - Darci is looking to put a horse first aid clinic together too.
 - Dr. Hannah Klein did a vet video series a few years ago for 4H. Kenzie thinks she would be willing to do it in person as well.
 - Erin noted she is a small animal vet but is not currently insured but is licensed. Dr. Kathy Whitman from Longmont has offered her services for

things like vet checks at shows and would help. She does a lot with livestock and horses.

- Darci and Brenda are working on an executive member calendar where they can see when executive committee members will be out of town for planning clinics, etc.
- Safety clinic:
 - Kenzie said making the safety clinic mandatory could be problematic because doing so requires enforcement. She would use phrasing like “strongly recommended” instead.
 - Kenzie noted the extension office has a horse safety 101 video presentation that covers how to lead, tie, horse etiquette, etc. It is a PowerPoint with interactive activities. It is all put together and ready to go and can be used for this.
- Accounting:
 - Kristie requested the committee follow the clinic protocol Holly created. It includes who attended, funds received, cash flow summary, how much was paid out to clinicians, what was spent on cattle, etc. It is on the Google drive. This helps with year-end accounting.
 - They also put together a clinician payment schedule. It dictates how much the committee should pay clinicians based on several factors, including years of experience. This ensures fair and consistent clinician payment rates.

Annual Banquet

- Bill still has an award to send out to a non-4Her not in attendance: Addison Rogers.
 - Brenda will send Bill her contact information.
- Bill felt the show went well. The coffee and cocoa were a hit.
- Kellie appreciated the queen and lady-in-waiting came after getting invited at the last minute. She wants to make sure they arrange in advance to have them come to horse shows and other events this year too.

Tack Cleaning Party

- Kenzie said the party was double booked on the same night as horse judging, so it was canceled. She is open to rescheduling it. Some options:
 - Do one in conjunction with another garage sale.
 - Include it in the Tack 101 clinic Brenda and Darci are looking at having April 13. New members could bring their tack to clean and and leaders could also let them know if the tack will work for the various horse shows.
- Kenzie will tentatively put tack cleaning with the April 13 Tack 101 clinic.

Unfinished Business

- **Fundraising Packet**
 - Kellie will update the packets. She will share them with the executive team.
 - Bill will take packets to the 4H clubs he visits.
 - Kenzie will provide the folders and print up the packets. She just needs to know how many.
 - 50 copies of fundraising 101 PowerPoint (1 per folder)
 - 250 copies of sponsorship levels flyer (5 per folder)
 - 250 copies of sponsorship request letter (5 per folder)
 - The goal is for each 4H kid to raise \$500. In-kind donations like horse treats, feed, tack, and other prizes are welcomed and accepted.
- **Bill - Club Visits**
 - Bill is going to see Dusty Boots next Thursday. He will be reaching out to all 4H clubs soon.

- **Items to Discuss with the County RE Facilities**
 - Kenzie will reach out tomorrow to Adam to try to get a meeting with him, herself and Bill on January 26.
- **Pass Out Flyer at NWSS**
 - Kenzie will print copies tomorrow. She asked for how many:
 - Cherly Kilker would like 100 to pass out at NWSS and Horse Expo. Brenda Berlin will get them to her.
 - Kellie is working with Grizzly Rose. They can use 50 for their booth.
 - Kellie suggested asking at the Horse Expo booth at NWSS to have flyers at their booth too. They could use 50.

New Business

- **Website Update**
 - Bill said the contract for hosting and maintenance is good through March. His son-in-law is the host but has someone who does the updates for them. He will ask what his son-in-law would charge them to just host the site but not update it.
 - Kellie reached out to Chris Uhing to see if he would be willing to do updates for the site. He said he could do them for probably \$50-\$100 a month. Amy Specht has also offered to help with updates.. It helps that Chris is very familiar with the 4H side too. He could link to the 4H Horse Member Resource page that is updated often as well. That site includes the clinics too, so Chris could just work on adding/updating the open shows on the site.
 - Kenzie said there will be a new communications person hired for the county as well. This person will maintain the 4H social media and website, so the county will likely stop contracting with Chris to update these. This won't affect the Horse Committee contracting with Chris.
- **Social Media/Newsletter**
 - Taylor is trying to find another way to get information directly to families through a newsletter. If we only get information out on social media, we don't get as much participation.
 - Kenzie thinks the clinic sheet is going to help increase participation. She would recommend not adding a new newsletter. She can include anything needed to be communicated in the weekly 4H newsletter. People don't read newsletters enough to justify adding another one.
 - Erin requested not just using social media to get information out. She also appreciates as much advanced notice as possible. People are planning summer vacations now.
 - Paige suggested sending an email if something changes with a horse show to people who have pre-registered letting them know any changes.
 - Taylor will look into doing a very brief periodic horse newsletter.
- **Executive Team Meeting**
 - January 23, 6:30
 - Kenzie will secure a meeting room.
 - Taylor and Kendra will attend if available.

4 H Extension Update

- **Lesson Plans**
 - Kenzie has created monthly lesson plans for the various 4H projects. They include things that kids can do each month, like download the new record book, get the updated calendar with 2023 project dates, and learn how to clean tack. These can be shared with club members directly. For leaders, there are activities

attached that can be done at meetings or home, like horse bingo. She will email club leaders when the plans are posted.

- **Horse Judging**
 - They meet from 6-8 in the Red Cross building on the first, second and third Tuesdays of the month. They are combining with Jeffco.
 - Erin is excited about the team. The leader has a lot of resources and knowledge and is making it fun and interesting.
- **Horse Project 101**
 - February 15, 6:30 p.m., virtual. Kenzie and Bill will lead this and will mention Bill's club visits.
- **Junior Superintendents**
 - They will be elected at the February County Council meeting on February 7 at 6:30. They have to be Intermediate or Senior level to become junior superintendents.

Announcements

- Next Meeting February 7, 2023, 7 pm virtual

December 6, 2022 7 p.m., Zoom

Attendees list:

Brenda Berlin	Kellie Stoll	Ryan DeKruif	Kristi Hurley
Kari Gomez	Brenda Brown	Kristie Hamilton	Kendra Erikson
Audrey Goodman	Paige Oswald	Erin Pronto	Amy Specht
Bill Acklin	Elsie Oswald		

New Members: Kristi Hurley (they are starting a new 4H club and bringing several kids to the horse program)

Extension Agents present:

Kenzie Kimmel

Call to Order:

- Bill called the meeting to order at 7:15 p.m.

Agenda:

- Kristie moved and Amy seconded to approve the agenda as presented. The motion was approved.

Minutes:

- Kristie moved to accept the minutes as presented. Amy seconded. The motion was approved.

Treasurer's Report:

- The closing balance for November was \$7,835.21.
- This represents more of the COWN ranch horse show expenses clearing the bank.

- This total includes \$3,000 for the scholarship fund that needs to be paid out for this year's recipients, leaving \$4,835.21 after taking out the scholarship fund.
- Kellie moved to accept the treasurer's report as presented. Alyssa seconded. The motion was approved.

Horse Shows:

- **Show series flier**
 - Kellie would like to have the show flier printed up in time to hand out at the National Western Stock Show. The Grizzly Rose and others typically hand out the fliers there.
 - Kristie has made showbills in the past, using a template to keep it consistent. The group discussed if she and Alyssa, as junior treasurer, should team up on the 2023 flier.
 - It was agreed Kristie has made the fliers not as part of her treasurer duties but because she has Adobe Pro software to edit it. She agreed to create the 2023 flier. She will work on it this week.
 - Brenda Berlin confirmed the show dates in the November meeting minutes are correct, minus the June rain date (see below).
 - Kenzie will print the show series flier on the tan colored paper for the Stock Show.
- **Showbill**
 - Brenda will put together the showbill and send it to Kristie to tweak. The showbill has the class numbers or order of go listed, so it is more detailed than the show series flier.
- **Show committee**
 - A show committee in the past of Executive Team members has worked on shows.
 - Brenda Berlin is not on the executive team next year, but she has offered to be the show secretary.
 - Kenzie has cleared all dates with the county.
 - June 10-11, listed as a rain date weekend, has an issue she needs to check on. This is also listed as a potential clinic date. Kenzie will email the executive committee after she hears more. It was agreed to list it as a potential clinic date(s) but not as a show rain date since it is before the first show date.

Clinics:

- Brenda Brown and Darci will meet up next week to discuss clinics and will come back with more information next month.
 - Kellie offered that Brenda and Darci could split up the clinic and one schedule ranch horse and one performance clinics.
- Taylor Ruch and Kendra Erikson are considering being in charge of Wednesday night rides in the future. Alyssa will likely help out too.
- Darci and Brenda will meet with Kellie to take over the Sign Up Genius clinic sign up system originally created by Holly.

Unfinished Business:

- **Banquet Sunday December 11 at 2:00 p.m., Al Lesser coffee and hot cocoa**
 - Awards for the show series performance, gymkhana and ranch horse shows will be given out. CoWN awards have already gone out, so this is just for Adams County riders.
 - **Drinks**

- Kellie and Taylor have been working on a hot cocoa bar and got a few coffee pots at the garage sale. They will bring cocoa bombs, packets, flavorings.
 - Amy will bring coffee.
 - Paige and Elsie will bring insulated cups, napkins, stir sticks, creamer, and sugar.
 - Kenzie has orders in to set up a stage with curtains.
 - The ceremony is 2:00 to 5:00. Setup will happen at 1:00 and anyone is welcome to come help set up. It shouldn't take long.
- **Horse website**
 - Discuss the website at the January meeting.
 - Kellie would like to work on updates and improvements for the website so there is better communication between the kids, parents, and community.

New Business:

- **Fundraiser Packets**
 - The dates need updated.
 - Kellie will send out the 2022 packets to everyone on the call to get edits/suggestions. She wants to ensure the packets are friendly to potential donors. Community needs to be involved as much as possible in the horse program and in 4H in general.
 - Kellie added this is a good time to ask for funds since some businesses have leftover donation funds that may not roll over.
- **Bill's Club Visits**
 - Bill would like to visit all of the Adams County 4H clubs. He wants to see what the club can be doing better to serve the members. He will work with Kenzie to get club contact information.
- **Items to Discuss with the County (Adam, Bill, Kenzie)**
 - The bleachers – the rocks help with water drainage but make it wobbly
 - Porta potties were great this year; they just need to be set up by the end of April for open rides and toilet paper supply needs to be checked frequently.
 - Crow's nest
 - A few panels on the green arena are rotting out or not connected to posts well
 - Training staff on using the arena drag and watering truck
 - Other groups using the arenas need to put them back how they found them (especially roping clubs and the chutes)
 - Kenzie suggested having the ideal set-up drawn up to give to Adam so they can see how it is supposed to be set.
 - Replace the dirt in the arenas but don't scrape them (Kellie shared by email what has been done in the past)
 - Ground bees – Kenzie noted their horticulturists evaluated the area around the arenas and determined they are ground bees and not wasps. Adam and his crew worked to get them to move, including keeping the area wet, but nothing worked. They prefer not to kill them since they are bees. The horticulturist is having a sign made explaining they are bees and are not aggressive.
 - Red ant hill next to porta potties.
 - Sunshades (is there anything here?)
 - The group agreed Bill will go into the meeting expressing how good Adam has been to the committee and how responsive he is; the relationship with him is great

4H Extension Update: (Kenzie)

- Open horse show flier will go out once it's ready
- Tack cleaning and holiday cocoa party December 13 at 6:30 in the 4H meeting rooms
- The 4H garage sale last Sunday had a great turnout. They may do it again in the spring.
- Kenzie is out of the office between Christmas and New Years. Staffing will be light during the holidays and during National Western Stock Show.
- There is a 4H leader meeting tomorrow night at 6:30 on Zoom.
- Kenzie picked some dates for things like the helmet clinic and fair written test. The dates can be found on the 4H calendar on the website.
- Virtual project 101s
 - Kenzie is working on creating these for all projects. She was inspired by the one created for the horse program.
 - Kenzie will use some of the horse 101 video already created, but she wants to make it even more basic.
 - Bill will be on the video.
 - The existing horse 101 video will be shared with Kenzie to use as needed.

Announcements:

- Next meeting: January 3; virtual
 - Fundraising packet
 - Website
 - Show fliers
- 2022-23 Enrollment is now open
- Dec 6 -- Horse Judging Team informational meeting, 6:00pm
 - Practice 6-8 on 1st, 2nd and 3rd Tuesdays Red Cross Building
- Dec 11 – ADCO Open Horse Show Awards Banquet, 2:00pm Al Lesser
- Dec 13 – Holiday Cocoa & Tack Cleaning Party, 6:30pm, 4H meeting rooms

Adjourn:

- Kristie moved to adjourn and Elsie seconded. The motion was approved and the meeting adjourned at 8:25 pm.